

# **Cold Ashby Parish Council**

**A meeting will be held on Wednesday October 2nd 2024 at  
7.30pm at Cold Ashby Pavilion.**

**Councillors are summoned to attend this meeting of the Parish Council.  
Members of the public and press are invited to attend.**

## **Agenda**

**Present:** to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

**Interests:** Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

**24.10.1 - Apologies:** to receive and consider apologies for absence.

**24.10.2 - Minutes:** to approve minutes of the Ordinary Meeting of the Council held on Wednesday September 4<sup>th</sup>, 2024 (attached).

**24.10.3 - Matters arising:** to note for information only any relevant matter arising from the approved minutes.

**24.10.4 - Open forum:** to receive and discuss matters raised by members of the public present at the meeting.

**24.9.5 - Accounts:** Members are asked to approve the attached accounts for August and authorise the payments contained in them. Details of payments and the new balance are included as Annex A.

### **24.10.6 - Planning Matters.**

To consider consultation regarding 2024/2784/FULL Change of use of Black Horse public house to community shop and post office (Additional information, attached). Response previously submitted.

### **24.10.8 - West Northamptonshire Council consultations.**

- To consider Parish Council response to West Northamptonshire Local Transport Plan: <https://westnorthants.citizenspace.com/planning/draft-west-northamptonshire-local-transport-plan/> (RdW to report)
- To consider Parish Council response to West Northamptonshire pre-planning consultation regarding Wantage Park development <https://westnorthants-newsroom.prgloo.com/news/wantage-park-online-pre-planning-consultation-is-now-open>

**24.10.9 - Grant Application:** Members are asked to consider the grant application from Cold Ashby Playing Fields Association for £1195.00. See Annex B, below and attached documents. N.B. Budget for grants for 2024-25 is £2,500, of which £1,000 has been awarded.

**24.10.10- Tree work in cemetery and grass cutting in the churchyard.** Clerk to report: Thompson Groundcare have submitted a quotation (attached) of £792 (incl. VAT) for the hedge cutting and pruning of trees suggesting that it should be carried out during the dormant season. They have suggested that the areas underneath the yew trees in the Churchyard have been left as it was assumed that they were not included in the contract. They have offered to clear these areas when they next visit.

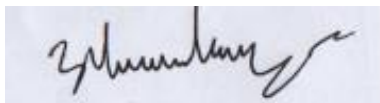
**24.10.11 – To confirm response to letter from Kier on behalf of WNC re grass-cutting.** Clerk to report, see attached.

**24.10.12 - Damage to Cemetery Wall:** Clerk to report. One quotation received (£1,280 +VAT) from WNC approved contractor. Insurance claim submitted.

**24.10.13 Storage of Council files.** NH to report

**24.10.14-Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

**Date of next meeting: Wednesday November 6th, 2024, at 7.30p.m. in the Playing Field Pavilion**

A handwritten signature in black ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue background.

Jonathan Ward-Langman September 26<sup>th</sup> 2024

### Annex A Cold Ashby Parish Council September 2024

Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total	Notes
30/08/2024	Main	Opening Balance					£12,985.50	
30/08/2024	Savings	Opening Balance					£9,781.97	
30/08/2024	Savings	Interest	Interest	Credit	£11.66		£11.66	
17/09/2024	Main	Consumables/IT	Ionos Cloud Monthly (DD)	Debit	£3.00	£0.60	-£3.60	
26/09/2024	Main	Grants	Cold Ashby Memorial Hall	Debit	£1,000.00	£0.00	-£1,000.00	
	Main	Total					-£1,003.60	
	Savings	Total					£11.66	
Above payments authorised:								
September 26th 2024	Clerk	Jonathan Ward-Langman						
	Councillor			Main Account			£11,981.90	
	Councillor			Savings account			£9,793.63	
				Month Balance			£21,775.53	
	Date:							

**BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING September 26<sup>th</sup> 2024**

Name of smaller authority:	Cold Ashby Parish Council					
County area (local councils and parish meetings only):				West Northamptonshire		
Financial year ending 31 March 2025						
Prepared by (Name and Role):	Jonathan Ward-Langman Clerk/ RFO					
Date:	26/09/2024					
					£	£
Balance per bank statements as at 05/06/24						
Business Current Account 1045	account 1				£11,981.90	
Business Reserve Account 2605	account 2				£9,793.63	
	account 3					
Petty cash float (if applicable)						£0.00
Less: any unpresented cheques as at 26/9/24 (enter these as negative numbers)						£0.00
Net balances as at 26/09/2024						£21,775.53

Invoices for approval Cold Ashby Parish Council September 26 <sup>th</sup> 2024							
Date	Account	Category	Description	Credit/Debit	£	VAT	Total
30/08/2024	Main	Consumables/IT	Ionos Cloud Monthly 203043778610 (DD)	Debit	£3.00	£0.60	£3.60
05/09/2024	Main	Insurance	AJ Gallagher	Debit	£2471.32	£0.00	£2471.32
05/09/2024	Main	Clerk’s Salary/P.A.Y.E.	DCK Payroll invoice	Debit	£20.00	£4.00	£24.00
17/09/2024	Main	Premises and other costs	CAPFA Pavilion Hire April-September 2024 inclusive.	Debit	£105.00	£0.00	£105.00
30/09/2024	Main	Clerk’s Salary/P.A.Y.E	Clerk’s Salary	Debit	£708.40	£0.00	£708.40
30/09/2024	Main	Clerk’s Salary/P.A.Y.E	HMRC: Clerk’s Salary	Debit	£174.20	£0.00	£174.20
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

**COLD ASHBY PARISH COUNCIL****GRANT APPLICATION FORM**

This form will be submitted to the Councillors to assist in their decision making. Any financial figures should be for the last financial year of the group. If possible, a summary statement of accounts (e.g. receipts and payments plus the bank balance) should be attached. It is preferable, but not essential, if the accounts have been audited. The Council may require evidence that any grant awarded was spent for the purposes set out below.

Name of group/organisation	Cold Ashby Playing Fields Association – CAPFA
Name on bank account (for cheque payments)	Cold Ashby Playing Fields Association
Registered Charity/Charity Number	Yes - 282455
Contact name	Ruth Sleigh
Position with the Group	Trustee and Secretary
Contact name's home address	Honeysuckle Cottage Thornby Road Cold Ashby NN6 6EN
Contact name's telephone number	01604 740405
Contact name's e-mail address.	<a href="mailto:sprocket@ruthandwill.co.uk">sprocket@ruthandwill.co.uk</a>
Brief description of group and its aims	Provision of sports and social activities for parishioners and other members of the public from outside the Parish, at the playing fields and pavilion, which CAPFA manages on behalf of the Parish Council. Facilities include a playground which is open free of charge to any visitor,

<p>Brief description of project for which you are making this application</p>          <p>If this application is for a Grant of money, state how much.</p>	<p>CAPFA requests funding assistance for ongoing day-to-day maintenance of the playground and the playing field accessible from both Stanford Road and West Haddon Road.</p> <p>The children's play equipment and play area as well as the playing field must be maintained by CAPFA on behalf of the Parish Council and District Council. The play area is open at all times and for use by any members of the public – not just parishioners of Cold Ashby.</p> <p>CAPFA requests from the CAPC a contribution towards costs of maintaining the playground area and field. Costs include maintenance of equipment including ride on mowers and strimmer, as well as fuel to operate them.</p> <p>Labour is provided by volunteers from the CAPFA committee of trustees and the playground and field require mowing on a fortnightly basis in the summer months from April to October.</p> <p>The play area is very well used by those villagers with children as well as a high number of users from other Parishes who have free and unrestricted access to the fields and play facilities.</p> <p>CAPFA receives no other funding or support this purpose. Funds are raised by the actions of volunteers and trustees.</p> <p>Costs of maintaining the mowers and other maintenance equipment continue to rise as the equipment ages and we are lucky to have volunteers who can provide technical expertise to help with this and help keep costs manageable.</p> <p>We estimate our maintenance running costs for this year for the playground and mown areas round the periphery of the playing field (we also mow the whole field for football and cricket users) to be in the order of (excluding any breakdowns):</p> <p><b>Mower/trimmer service and</b></p> <table style="width: 100%;"> <tr> <td><b>Consumables:</b></td> <td style="text-align: right;"><b>£600</b></td> </tr> <tr> <td><b>Fuel (mower and strimmer)</b></td> <td style="text-align: right;"><b>£350</b></td> </tr> </table>	<b>Consumables:</b>	<b>£600</b>	<b>Fuel (mower and strimmer)</b>	<b>£350</b>
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	<b>Replenishment of Safety surface</b> <b>Rubber chippings: £245</b>  <p style="text-align: right;"><b>Total: £1195</b></p>
<p>If this application is for the donation of goods purchased by the Parish Council, please describe.</p> <p>Please provide supporting quotations</p>	N/A
<p>What is the total cost of this project? Please provide details of how this figure is built up.</p>	As above.
<p>Have you applied, been promised or received Grants/Donations from any other sources for this project? If so who?</p>	None.
<p>Number of members in the Group.</p>	<p>There is no formal membership of the group. The playground facility is open to any member of the public. There are no restrictions in place. The CAPFA committee currently numbers twelve trustees.</p>
<p>Number of members resident in the parish.</p>	<p>There is no membership structure. Play facilities and the playing field are accessible to anyone regardless of where they live.</p> <p>All Parish residents are automatically members of Cold Ashby Sports and Social Club, which runs the bar at the pavilion and which donates surplus to CAPFA and the sports clubs at the playing fields, towards maintenance of facilities/provision of sports activities.</p>
<p>Total spent by the group from all sources in the last twelve months.</p>	See accounts (and below)
<p>Total received by the group in the last twelve months.</p>	See accounts (and below)



Main income sources – please itemise	<p>CAPFA comprises a not-for-profit Board of charity Trustees.</p> <p>Income from hire of multi-play facility is the main income but this facility also requires regular maintenance to maintain viability. Much of CAPFA income goes towards maintenance of, and eventual replacement of this high-value asset.</p> <p>CAPFA receives a periodic donation from Cold Ashby Sports and Social Club. See accounts. This depends on surplus raised, which recently increased but will tail off when/if the pub re-opens. CASSC funds go towards maintaining and running the pavilion and site.</p> <p>Some income from sports clubs and teams, including Bowls Club but this covers running costs.</p> <p>CASSC now also generally shares a proportion of the surplus with the bowls club as noted above.</p>
Current bank balance (please state date)	<b>See end of year a/c's 2023 attached to email.</b>
Special/other considerations	<p>None</p> <p><i>Date submitted: 10<sup>th</sup> May 2024</i></p>